



27<sup>th</sup> August 2023

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Monday 4<sup>th</sup> September 2023 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Lena Batten'.

Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: [northhillparishcouncil@btinternet.com](mailto:northhillparishcouncil@btinternet.com)

## AGENDA

1. TO RECEIVE APOLOGIES
2. CODE OF CONDUCT : a) TO RECEIVE DECLARATIONS b) TO GRANT DISPENSATIONS
3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY
4. TO RECEIVE AND APPROVE THE MINUTES OF THE 24<sup>th</sup> JULY 2023 FULL COUNCIL MEETING
5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA
6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING
  - 6.1 PA23/06025 – Mill Lane Cottage, Bathpool – Change of use of ancillary annex into short-term holiday let
  - 6.2 PA23/06822 – Land Adj Landreyne Barn, Penhole Road, Coads Green – Construction of one dwelling including access (all other matters reserved)
7. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED
  - 7.1 To discuss / resolve actions regarding the tree on the playing field bank which is reported to be dying.
  - 7.2 To note email from PCSO Sarah Ross confirming her attendance at the Sunday service, Congdon's shop on 12<sup>TH</sup> November 2023 AT 3.00pm.

- 7.3 To discuss / resolve a donation for a wreath for remembrance day.
- 7.4 To note email received from Highways on 28<sup>th</sup> July 2023 confirming modification to signage.
- 7.5 Playground equipment -To consider the response to kompan following receipt of inspection report.
- 7.6 To receive correspondence from CALC regarding vacancies.
- 7.7 To consider / resolve the ownership of Coads Green Phone Box.
- 7.8 To respond to inquiry received requesting contact details for the church due to a collapsing wall
- 7.9 Community Area Partnership – Representative Cllr R Hudson
- 7.10 To consider registration of involvement in D-Day celebrations 80<sup>th</sup> anniversary on 6<sup>th</sup> June 2024
- 7.11 To discuss / resolve the Coads Green Evolis Speed sign fitting
- 7.12 To consider training opportunity being offered by CALC
- 7.13 To discuss the dog poo bin at Lanoy Junction, Coads Green which is not listed at a PC bin
8. TO REVIEW ACTION AND APPROVE THE CLERKS REPORT
9. APPROVAL OF THE LIST OF PAYMENTS FOR AUGUST 2023 & TO RECEIVE AUGUST 2023 BANK STATEMENT
- 9.1 Bank Statement as of £28<sup>th</sup> August 2023 - £16,168.48
10. AUTHORISATION OF EXPENSES INCLUDING SALARY
- 10.1 £650.00 Salary (lena Batten Aug)
- 10.2 £43.64 Room rent / phone (Lena Batten Aug)
- 10.3 £18.00 PAYE (G. Pollard Aug)
- 10.4 £8.00 Bank Charges
11. TO REVIEW MONTHLY BUDGET RECONCILIATIONS
- 11.1 Budget Sheet Attached
12. TO REVIEW MONTHLY RAG (Red, Amber, Green)
- 12.1 RAG Sheet attached
13. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS
14. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY
- 14.1 To review / amend / adopt the North Hill Parish Council Cemetery Policy (attached)
15. To note the signed contact of employment for the new Parish clerk as from 1<sup>ST</sup> JULY 2023
16. ITEMS FOR INCLUSION AT THE NEXT MEETING
17. DATE & TIME OF NEXT MEETING: MONDAY 2<sup>nd</sup> October 2023 AT 7.30PM
18. CLOSE OF BUSINESS